

COTTON PARISH COUNCIL

Chairman: Councillor Sarah Wenban
Clerk: David Rayner
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Cotton
Stowmarket
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Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Wednesday 8 February 2023 at 7.30pm in Cotton Village Hall, IP14 4QL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

This meeting will be recorded and anyone speaking at the meeting will have deemed to have given consent to being recorded.

AGENDA

1. Apologies for absence:

- a. Councillors to receive any apologies for absence.
- b. Councillors to vote on acceptance to apologies for absence.

2. Declarations of Interest and Dispensation considerations:

- a. To receive any Councillors' Interests in subsequent agenda items.
- b. To receive and consider any requests for dispensations.

3. Minutes of previous meeting: Councillors to approve the minutes of the Parish Council meetings held on 11 January and 25 January 2023 as true records of the decisions made.

4. Public Forum:

- a. To receive a report from the District Councillor.
- b. To receive a report from the County Councillor.
- c. To receive comments or questions on matters of interest from members of the public.

5. Planning:

a. Councillors are asked to consider and agree comments on applications made to the Local Planning Authority (MSDC) relating to Cotton:

i. DC/23/00389

Application for a Non Material Amendment relating to DC/22/01007 - Change in external facing brick work from Fonterra Chelsea Smoked Red (as previously

approved) to: Wienerberger Mardale Antique above damp course; and 65mm Class B Blue Engineering Bricks below damp course.

Location: 3 Stonham Road, Cotton, Stowmarket Suffolk IP14 4RG

b. Councillors to note the follow determination made by MSDC since the last meeting:

None

6. Finance (all supporting papers appended):

a. Councillors to approve the finance report for the period ended 31 January 2023 including:

- i. Bank reconciliations.
- ii. Budget to actual payment and receipts.
- iii. Reserves.

b. Councillors to note receipts since the last meeting.

c. Councillors to approve payments as per schedule.

7. Precept: This was submitted, and an email has been received from BMSDC acknowledging it's receipt.

8. Noticeboard: Update on condition.

9. Insurance: Insurance has been paid to cover the defibrillator and replacement cost for the VAS was increased for an additional total cost of £72.30.

10. Defibrillator: To receive an update on the current position and further training sessions.

11. First aid: To discuss general first aid training for the village. Who can provide this, where and when. How to attract attendees?

12. Coronation plans: To discuss plans for the Coronation weekend including large screen TV and ideas for volunteering day.

13. Cotton Courier: Discuss likely timing and content for next issue. Who is co-ordinating?

14. Clerk's laptop: IT support needed. Any recommendations please.

15. CIL monies: Discuss spending the CIL money we have received.

16. Correspondence to include:

17. To receive reports from Community groups and representatives:

a. Road Safety: including an update on the portable speeding device on Station Road.

- b. East Anglia Green
- c. Cotton Village Hall
- d. Tree Warden

18. Future training for Parish Clerk and Councillors: Clerk training booked for February and March. Councillors training will be done after the elections in May.

19. Any other matters for information, to be noted, or for inclusion on a future agenda:

20. To note and agree the date for the next schedule meeting: Councillors to note the next meeting is scheduled for 8 March.

21. Chairman to close the meeting.

David Rayner

David Rayner/Clerk to Cotton Parish Council
3 February 2023