

COTTON PARISH COUNCIL

Chairman: Councillor Sarah Wenban
Clerk: David Rayner
10 Double Corner Mendlesham Road
Cotton
Stowmarket
Suffolk IP14 4RF

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Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Wednesday 22 March 2023 at 7.30pm in Cotton Village Hall, IP14 4QL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

This meeting will be recorded and anyone speaking at the meeting will have deemed to have given consent to being recorded.

AGENDA

1. Apologies for absence:

- a. Councillors to receive any apologies for absence.
- b. Councillors to vote on acceptance to apologies for absence.

2. Declarations of Interest and Dispensation considerations:

- a. To receive any Councillors' Interests in subsequent agenda items.
- b. To receive and consider any requests for dispensations.

3. Minutes of previous meeting: Councillors to approve the minutes of the Parish Council meeting held on 8 March 2023 as true records of the decisions made.

4. Planning:

a. Councillors are asked to consider and agree comments on applications made to the Local Planning Authority (MSDC) relating to Cotton:

i. DC/23/00279

Listed Building Consent - Erection of single storey rear extensions including replacement of all windows (except North gable loft window) , doors and alterations to dormer window (following demolition of front porch).

Location: Willow Farm, Willow Lane, Cotton, Stowmarket, Suffolk, IP14 4QT

ii. DC/23/00929

Planning Application - Change of use from sale of new cars to Class E (a) (Display or retail sale of goods) and Class E (b) (Sale of hot and cold food and

drink for consumption on the premises and off site for takeaways). Alterations to parking area.

Location: Jeffries Of Bacton, Broad Road, Bacton, IP14 4HP

- b. **Councillors to note the follow determination made by MSDC since the last meeting:**

None

5. **Clerk's employment contract: To agree change of payment of salary to 25 of each month.**
6. **Finance** (all supporting papers appended):
- a. Councillors to approve the finance report for the period ended 31 January 2023 including:
 - i. Bank reconciliations.
 - ii. Budget to actual payment and receipts.
 - iii. Reserves.
 - b. Councillors to note receipts since the last meeting.
 - c. Councillors to approve payments as per schedule.
7. **Election timetable:** To set out the timetable for councillors to decide if they want to stay on.
8. **Any other matters for information, to be noted, or for inclusion on a future agenda:**
9. **To note and agree the date for the next schedule meeting:** Councillors to note the next meeting is scheduled for 12 April.
10. **Chairman to close the meeting.**

David Rayner

David Rayner/Clerk to Cotton Parish Council
17 March 2023