

COTTON PARISH COUNCIL

Minutes of the full Council meeting held on 22 March 2023 held in Cotton Village Hall

Councillors Present: Sarah Wenban (SW) (Chairman), Paul Howlett (PH) (Vice Chairman), Peter Gibbs (PG), Beryl Ellis (BE) and Trevor Woods (TW).

In Attendance : David Rayner (DR) (Cotton Parish Clerk) and one member of the public present.

220323/01 **Apologies for absence:** Trudy Winder (TW) had sent an apology for her absence which were accepted by the council members. Sue Cox (SC) was also absent with no apology received.

220323/02 **Declarations of Interest and Dispensation considerations:** SW stated she is a customer and PH stated that he has done work for the business relating to item 4 a ii. There were no other declarations of interest and no dispensations to consider.

220323/03 **Minutes of previous meeting:** All Cllrs confirmed receipt of the draft minutes for the Parish Council meeting held on 8 February 2023 prior to the meeting. All Cllrs accepted the minutes, and they were duly signed.

Planning

080323/04 **DC/23/00279:** Listed Building Consent Willow Farm, Willow Lane, Cotton, Stowmarket, Suffolk, IP14 4QT
CPC to support the application.

080323/05 DC/23/00929: Planning Application - Change of use Jeffries Of Bacton, Broad Road, Bacton, IP14 4HP
CPC to not comment for or against the proposal but to comment on the Highways aspect in relations to the vehicle movements.

080323/06 **Clark's employment contract:** Council agreed to the amendment for the pay date of their salary to 25 of the month and initialled by SW.

080323/07 Councillors resolved to approve the following gross payments, confirming a full schedule supported by invoices and receipts had been received prior to the meeting.

	Payee	Description	£
080323/08	Cotton Village Hall	Hall hire for meetings	13.50

080323/09 **Election timetable:** Election notice is posted on the noticeboard. The date for submission of papers for the election is 4 May at 4 pm. Clerk will make an appointment and take any papers into Stowmarket for submission.

080323/10 Cotton Courier: SW provided a draft copy of the Courier for approval.

080323/27 **Other matters for agenda's:** Planning for Willow Farm and Convenience store in Bacton.

080323/28 Councillors noted the date of the next scheduled meeting is 12 April.

080323/29 The Chairman closed the meeting at 8.41pm.