

COTTON PARISH COUNCIL

Chairman: Councillor Sarah Wenban
Clerk: David Rayner
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Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Wednesday 29 November 2023 at 7.30pm in Cotton Village Hall, IP14 4QL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

This meeting will be recorded and anyone speaking at the meeting will have deemed to have given consent to being recorded.

AGENDA

1. Apologies for absence:

- a. Councillors to receive any apologies for absence.
- b. Councillors to vote on acceptance to apologies for absence.

2. Declarations of Interest and Dispensation considerations:

- a. To receive any Councillors' Interests in subsequent agenda items.
- b. To receive and consider any requests for dispensations.

3. Minutes of previous meeting: Councillors to approve the minutes of the Parish Council meeting held on 25 October 2023 as true record of the decisions made.

4. Public Forum:

- a. To receive a report from the District Councillor.
- b. To receive a report from the County Councillor.
- c. To receive comments or questions on matters of interest from members of the public.

5. Planning:

- a. **Councillors are asked to consider and agree comments on applications made to the Local Planning Authority (MSDC) relating to Cotton:**

None.

b. Councillors to note the follow determination made by MSDC since the last meeting:

i. DC/23/02919

Land to the east of Station Road Bacton (In the Parish of Cotton)

Discharge of condition 3 (Fencing/Enclosure)

MSDC: Granted CPC: Neutral

ii. **DC/23/04135**

Application for Listed Building Consent - Conversion of lean-to into a one and a half storey extension. Erection of garden room

MSDC: Awaiting decision CPC: Neutral

6. Finance (all supporting papers appended):

a. Councillors to approve the finance report for the period ended 31 October 2023 including:

- i. Bank reconciliations,
- ii. Budget to actual payments and receipts,
- iii. Reserves.

b. Councillors to note receipts since the last meeting.

c. Councillors to approve payments as per schedule.

7. Budget: To review and comment on the draft budget for 2024/25. Finalisation to take place at meeting on 10 January 2024 ready for submission by 31 January 2024.

8. Internal Audit: Are councillors in agreement to engage SALC as the internal auditors again for 2023/24?

9. Standing Orders: These will be circulated shortly, in advance of a review at the January meeting.

10. Pride in your Place grant: The grant has been received after the date of the financials, and we need to discuss when to spend the grant and carry out the tidy-up.

- 11. Station Road:** Update on planned engineering works following discussions with Suffolk County Council.
- 12. Mill Road:** A complaint has been received regarding speeding along Mill Road from a resident.
- 13. Bacton Bowles Club:** A request has been received for funding for some additional equipment.
- 14. First Aid training donation:** I have at last had contact with the training provider who would like part of the donation to cover their equipment costs and part to go to the Derian House Childrens Hospice who supported their niece's daughter until she died last year aged 6.
- 15. Website:** Feedback on website checks – PG/TW.
- 16. Aggressive dogs:** To discuss the situation regarding a complaint received from a member of the public regarding aggressive dogs in a garden beside a footpath.
- 17. Any other matters for information to be noted, or for inclusion on a future agenda:**
- 18. To note and agree the date for the next scheduled meeting:**
Councillors to note the next meeting is scheduled for 10 January 2024.
- 19. Chairman to close the meeting.**

David Rayner

David Rayner
Clerk and RFO to Cotton Parish Council
24 November 2023