

# **COTTON PARISH COUNCIL**

**Chairman:** Councillor Sarah Wenban  
Clerk: David Rayner  
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Cotton  
Stowmarket  
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**Councillors:** You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Wednesday 14 February 2024 at 7.30pm in Cotton Village Hall, IP14 4QL** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

*This meeting will be recorded and anyone speaking at the meeting will have deemed to have given consent to being recorded.*

## **AGENDA**

### **1. Apologies for absence:**

- a. Councillors to receive any apologies for absence.
- b. Councillors to vote on acceptance to apologies for absence.

### **2. Declarations of Interest and Dispensation considerations:**

- a. To receive any Councillors' Interests in subsequent agenda items.
- b. To receive and consider any requests for dispensations.

**3. Minutes of previous meeting:** Councillors to approve the minutes of the Parish Council meeting held on 10 January 2024 as true record of the decisions made.

### **4. Public Forum:**

- a. To receive a report from the District Councillor.
- b. To receive a report from the County Councillor.
- c. To receive comments or questions on matters of interest from members of the public.

### **5. Planning:**

- a. **Councillors are asked to consider and agree comments on applications made to the Local Planning Authority (MSDC) relating to Cotton:**

None.

b. **Councillors to note the follow determination made by MSDC since the last meeting:**

1. DC/24/00120

13 Mill Road, Cotton – Non-material amendment application re fenestration extension.

MSDC: Granted

CPC: Supported

**6. Finance** (all supporting papers appended):

a. Councillors to approve the finance report for the period ended 31 January 2024 including:

i. Bank reconciliations,

ii. Budget to actual payments and receipts,

iii. Reserves.

b. Councillors to note receipts since the last meeting.

c. Councillors to approve payments as per schedule.

**7. Budget:** Update and acceptance.

**8. Standing Orders:** To review the Council standing orders with amendments.

**9. Vacancies:** We have two vacancies for councillors which can be filled by Co-option.

**10. Station Road:** Update on current position.

**11. Pylons:** Update.

**12. Website:** Update.

**13. New laptop:** Update.

**14. Flood signs:** Update and locations. Final set yet to house.

**15. Barclays Bank:** Update.

**16. Aggressive dogs:** Update.

**17. BT Cables:** Update.

**18. Any other matters for inclusion on a future agenda:**

**19. The next scheduled meeting:** Councillors to note the next meeting is scheduled for 13 March 2024.

**20. Chairman to close the meeting.**

*David Rayner*

David Rayner  
Clerk and RFO to Cotton Parish Council  
10 February 2024